FEC Minutes

Tuesday, November 5, 2024

John Muir Rm 201 | 1:10-2:00pm

Members:

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| Raul Angeles | Mario Bringetto | Emily Campbell--Absent |
| Stephanie Collier—Absent | Liana Craven (Co Chair) | Olivia Estrada—Absent |
| Emily Froese | Shelli Giles—Absent | Jill Hackbarth (Record Keeper) |
| Rob Morris | Kim Rix—Absent | Jesse Wilcoxson (Co Chair) |
| Yer Yang |  |  |

Meeting called to order at 1:14pm

Announcements or comments on/off the agenda

Liana announced the COSAFA contract was approved by the board and is currently being updated to be posted soon. This relates to our budget increase for FEC. We are still uncertain on the details of how certain activities that used to come out of the FEC budget but will now come from a different budget.

Reports

1. Chair—see announcements
2. Budget--$39,403.17. Our budget has been increased based on the new contract. Our starting budget is now $86,000. With the contract changes having certain activities coming from a different budget and the contract being retroactive, we may be reimbursed for those particular activities that we have already paid out from FEC. For example, OTCP has always come from the FEC budget but it sounds like it won’t anymore. It’s really nice to have a higher budget for professional development. Jesse noted that the “employee benefits” column is taken out of the $86K.
3. Part-Time Faculty—Nothing to report
4. Full-Time Faculty—Nothing to report

Action

1. Approve Minutes from 10/1/2024—Yer motioned to approve the minutes. Mario seconded. No discussion. All in favor. Motion carried.

Discussion

1. Request for sabbaticals for 25-26 Academic Year—Liana asked the committee if they would like her to email President Calvin to request sabbaticals for the next academic year. The committee agreed that she should.
2. Workshop evaluation possible incentive—Liana stated the QR code for the workshop evaluations we discussed in a prior meeting is still a good idea, but it would have to be generated by Data and Research if they are willing. In order for a QR code to be generated, the presenter still has to instigate the process by submitting an evaluation request to Data and Research. While not difficult, it is still extra “legwork” on top of preparing and presenting a workshop. This is why we are considering the idea of offering an incentive of 1 additional FLEX hour upon completion of the workshop evaluation. As a committee we should discuss if we think 1-hour FLEX would be appropriate or if we think it should be more or less. We will probably need to meet with Dali to discuss more details and see about generating a QR code. Mario agreed the 1-hour FLEX was fair. Jesse agreed it’s an excellent idea in order to encourage presenters to participate in this process, but he added he would like to make sure this qualifies as a FLEX-approved activity not under our per view but does it align with one of our categories under the guidance of the chancellor’s office. The question is can it be considered professional development. As long as we can find a category that reasonably justifies it, then it should be good. Mario suggested to tie it to professional development is the presenter gets the 1-hour FLEX once the presenter has reviewed the evaluation responses. The committee agreed with that idea. Liana added that we will need to get some sort of confirmation from Data and Research and then presenters can submit a self-documentation form. Liana asked if it’s something we should add to the blanket approved list. The committee discussed how it should be worded. Yer asked if we needed to make a motion, Liana advised the committee could, but then asked if there was anyone opposed to adding it the blanket approved list. There was no opposition. Liana said we would work on the wording and then add it to the blanket approved list.
3. Bylaws—tabled
4. Appeals process-- tabled

Meeting adjourned at 2:06pm

Next meeting: Tuesday, December 3rd